



Sprite Club of SA Handbook

Conditional Registration for Individually Constructed Vehicles (ICVs)

Introduction

This Handbook is a guide for financial members of the Sprite Club of South Australia who wish to register a Clubman-type Individually Constructed Vehicle (ICV) on Conditional Registration in South Australia.

To be eligible to Conditionally Register an ICV the vehicle must meet certain criteria and the individual must be a current financial member of the Sprite Club of South Australia.

Members and Owners of Conditionally Registered vehicles must know their duties as listed in the Code of Practice:

[Code of practice for historic vehicles, prescribed left-hand drive, street rod and individually constructed vehicles \(1.3 MB PDF\)](#)

A Clubman-type individually constructed vehicle (ICV) may belong to one of the categories listed below:

Historic Vehicle.

A motor vehicle is a historic vehicle if 25 years or more have elapsed since 1 January of the year in which the vehicle was manufactured.

Any vehicle fitting this definition is eligible for the Scheme, provided it can legally be driven on public roads in its current configuration.

Individually Constructed Vehicles

Individually constructed vehicles are constructed by an individual typically as a one-off type vehicle built to an individual plan or design.

These vehicles will be less than 25 years since date of construction and will fit two (2) categories:

- Newly constructed and never before registered.
- An ICV that has previously been on full registration.

Conditional Registration for ICVs - Background

“An individually constructed vehicle (ICV) that is not a production vehicle, modified production vehicle or a production vehicle which has had the body or chassis replaced, may be eligible for the Conditional Registration Scheme if it is constructed by an individual typically as a one-off type vehicle built to an individual plan or design.”

<https://www.sa.gov.au/topics/driving-and-transport/registration/conditional-registration/historic-left-hand-drive-and-street-rod-vehicles>

The Sprite Club of South Australia's constitution supports conditional registration of clubman-type cars in accordance with the “Code of Practice - Conditional Registration Scheme for Historic, Left-Hand Drive, Street Rod and Individually Constructed Vehicles” - by the issuing of MR334 Approval for Registration forms, and log books.

Guide for Sprite Club of SA Members

A. For owner-builder of a clubman ICV under construction, never before registered:

1. Work with your consulting engineer and the Vehicle Standards team at the Department for Infrastructure and Transport to satisfy all the normal requirements for full registration and all the requirements for the car to qualify as an ICV (see Appendix 1); ultimately achieving approval to register with a **Certificate of Exemption** (CoE) issued by Vehicle Standards.

<https://www.sa.gov.au/topics/driving-and-transport/vehicles/vehicle-standards-and-modifications/individually-constructed-vehicles/requirements-for-individually-constructed-vehicles>)

(Note: The Code of Practice states that “the exemption must specify that the vehicle is an ICV or that the Department’s records for the vehicle confirm that the vehicle is an individually constructed vehicle”. Ensuring ICV is included in the title of the Certificate will assist with smooth progress towards conditional registration.)

2. The Registered Vehicle owner will seek approval from the Sprite Club Committee for acceptance of the ICV as an associate vehicle. As a starting point, the Sprite Club Constitution requires that the vehicle is “built in the generic style of the Lotus 7”.

The documents provided in Step 3 will be forward to the Sprite Club Committee for consideration of the vehicle as eligible for Conditional Registration.

3. Submit to the Authorised Person nominated by the Sprite Club of SA:
 - Proof of current financial Sprite Club of SA membership
 - Confirmation of ClubbiesSA membership (ClubbiesSA rep to confirm)
 - Certificate of Exemption - ICV
 - Proof that vehicle identity as shown on the SA Identification Plate (attached by Regency Park at time of inspection) corresponds with the Certificate of Exemption.
 - Four (4) photos of the vehicle – front, back, interior and engine bay as a minimum.
4. Satisfy any other requirements of the Sprite Club Authorised Person which may arise case-by-case.
5. Receive MR334 from the Sprite Club Authorised Person.
6. Submit Form MR1 application for conditional registration, Certificate of Exemption, and Form MR334 to Services SA. Choose 1, 2, or 3 years’ registration.

Find form MR1 here: https://www.sa.gov.au/_data/assets/pdf_file/0019/15553/MR1-Application-for-registration-and-compulsory-third-party-insurance.pdf

7. Once the vehicle is registered present the Registration Certificate, the Certificate of Exemption and any relevant documents to the Sprite Club Authorised Person and purchase your logbook – Conditional Registration is now complete.

B. For owner-builder of an existing clubman ICV under 25 years old which is on (or has been on) full registration:

1. Prepare the Certificate of Exemption for presentation.

Where you do not have one in your name:

- Contact Vehicle Standards at DIT (vehiclestandards@sa.gov.au, 1300 882 248) requesting that the Certificate of Exemption (CoE) – ICV be reissued in your name. (They have advised that the CoE applies for the vehicle's (not the owner's) life, and it will be reissued upon request after change of ownership.)
- Where there are problems with the Department's records which lead them to withhold issuing a CoE in your name, work with Vehicle Standards to satisfy them that the car qualifies as an ICV (see Appendix below); which, along with previous registration, should ultimately achieve a CoE. They may require a consulting engineer's declaration. Chase the previous owner/builder for helpful documents.

2. The Registered Vehicle owner will seek approval from the Sprite Club Committee for acceptance of the ICV as an associate vehicle. As a starting point, the Sprite Club Constitution requires that the vehicle is "built in the generic style of the Lotus 7".

The documents provided in Step 3 will be forward to the Sprite Club Committee for consideration of the vehicle as eligible for Conditional Registration.

3. Submit to the Authorised Person nominated by the Sprite Club of SA:
 - Proof of current financial Sprite Club of SA membership
 - Confirmation of ClubbiesSA membership (ClubbiesSA rep to confirm)
 - Certificate of Exemption - ICV
 - Proof that vehicle identity as shown on the SA Identification Plate (attached by Regency Park at time of inspection) corresponds with the Certificate of Exemption.
 - Four (4) photos of the vehicle – front, back, interior and engine bay as a minimum.
4. Satisfy any other requirements of the Sprite Club Authorised Person which may arise case-by-case.
5. Receive MR334 from the Sprite Club Authorised Person.
6. If the car is currently **registered**, submit forms MR3 (to cancel full registration), Certificate of Exemption, and Form MR334 to Services SA. You can choose 1, 2, or 3 years' registration.

Find form MR3 here:

https://www.sa.gov.au/_data/assets/pdf_file/0016/16540/MR3-Application-to-Cancel-Registration,-Unregistered-Vehicle-Permit-and-Compulsory-Third-Party-Insurance.pdf

7. If the car is currently **unregistered**, submit the Certificate of Exemption, Form MR334, and previous registration papers (if available) to Services SA

In both above cases, expect Services SA to keep a copy of the Certificate of Exemption.

8. Once the vehicle is registered present the Registration Certificate, the Certificate of Exemption and any relevant documents to the Sprite Club Authorised Person and purchase your logbook – Conditional Registration is now complete.

C. For owner-builder of an existing clubman ICV over 25 years old:

1. The Registered Vehicle owner will seek approval from the Sprite Club Committee for acceptance of the ICV as an associate vehicle. As a starting point, the Sprite Club Constitution requires that the vehicle is “built in the generic style of the Lotus 7”.

The documents provided in Step 2 will be forward to the Sprite Club Committee for consideration of the vehicle as eligible for Conditional Registration.

2. Submit to the Authorised Person nominated by the Sprite Club of SA:
 - Proof of current financial Sprite Club of SA membership
 - Confirmation of ClubbiesSA membership (ClubbiesSA rep to confirm)
 - Current Registration Certificate or Vehicle Identity Inspection Report.
 - Certificate of Exemption.
 - Proof that vehicle identity as shown on the SA Identification Plate (attached by Regency Park at time of inspection) corresponds with the Certificate of Exemption.
 - Proof of year of manufacture – if not previously registered.
 - Four (4) photos of the vehicle – front, back, interior and engine bay as a minimum.
3. Satisfy any other requirements of the Sprite Club Authorised Person which may arise case-by-case.
4. Receive MR334 from the Sprite Club Authorised Person.
5. If the car is currently **registered**, submit forms MR3 (to cancel full registration), Certificate of Exemption, and Form MR334 to Services SA.
You can choose 1, 2, or 3 years’ registration.

Find form MR3 here:

https://www.sa.gov.au/_data/assets/pdf_file/0016/16540/MR3-Application-to-Cancel-Registration,-Unregistered-Vehicle-Permit-and-Compulsory-Third-Party-Insurance.pdf

6. If the car is currently **unregistered**, submit the Certificate of Exemption, Form MR334, and previous registration papers (if available) to Services SA

In both above cases, expect Services SA to keep a copy of the Certificate of Exemption.

7. Once the vehicle is registered present the Registration Certificate, the Certificate of Exemption and any relevant documents to the Sprite Club Authorised Person and purchase your logbook – Conditional Registration is now complete.

Dispute Resolution

In cases where a vehicle’s manufacture date is unclear or if there is a dispute as to the correct categorisation of a vehicle, resulting in any of these uncertainties affecting the vehicle’s eligibility for the Scheme, the Registrar will be responsible for providing the final determination on the vehicle. The Registrar may require the vehicle to undergo a Departmental inspection at the vehicle owner’s expense.

Ongoing Club Registration – All Owners

The owner must maintain Sprite Club financial membership for the period of Club Registration. If at any time the owner becomes unfinancial, the logbook must be returned to the Authorised Person for cancellation. This could be due to resignation from the Club, moving to an alternative club or simply neglecting to pay membership fees when due.

Record of current Financial Membership is required to be recorded in the logbook each year. The Sprite Club Membership expires on the 31st December.

The Owner must ensure that the Log Book is updated by the Sprite Club Authorised Person by the 31st December before using the vehicle on the road in the following calendar year.

The Log Book can be used for three consecutive years of registration. A new Log Book can be obtained for a fee from the Authorised Person nominated by the Sprite Club. Current registration certificate, licence, and proof of current financial membership of the Sprite Club of SA must be presented for checking.

It is the responsibility of the owner to ensure they are a financial member of the Sprite Club to maintain registration of their Conditional Registered vehicle.

The Club is obliged to notify the Registrar of any members with Conditional Registration who become unfinancial.

Logbook entries cover 1 journey per line. This must be filled out and signed before commencing the journey. A journey may consist of several trips providing they are all on the same date. The available space means that entries can only be brief but should represent the journey accurately.

Appendix 1:

Code of Practice: Conditional Registration Scheme for Historic, Individually Constructed, Left-Hand Drive and Street Rod Vehicles:

“For the purpose of the Scheme, a vehicle approved by the Registrar is an individually constructed vehicle if it:

- a. is a new vehicle that is not a production vehicle or heavily modified production vehicle or a production vehicle that has had the body or chassis replaced.
- b. is a one-off motor vehicle, including a motor bike, built to an individual plan or design meeting the intent of ADRs applicable at the time of manufacture briefly summarised but not limited to the information on individually constructed vehicles made publicly available by the Department either through fact sheets or on publicly accessible web pages.
- c. has its steering not to the left of the centre of its longitudinal axis.
- d. is not a trailer.
- e. has been issued with a new Vehicle Identification Number.
- f. has a new body and chassis, but sub-assemblies and components used during construction may be derived from other production vehicles.
- g. is, but is not required to be, a kit car or a replica of a historic (production) vehicle.
- h. is not a heavy vehicle (i.e. the gross vehicle mass (GVM) is less than 4.5 tonnes).”

DIT confirms “new vehicle” (in a.) will not obstruct a previously registered car from being conditionally registered.